



### PACKING LIST FOR OVERNIGHT CAMP

- Clothing for sunny, rainy and cool days (don't take your best)
- Swimsuit (modest, one piece)
- A pair of older tennis shoes for games and hiking and a pair of sandals (preferably with back straps)
- Raincoat or poncho
- Sleeping bag and pillow (bunkbeds are twin size)
- Toiletry articles
- Towel for swimming, towel for showering
- All medications must be brought in the original container from the pharmacy and dropped off to the nurse

#### Recommended or Optional:

- A twin size fitted sheet to cover the mattress and a blanket
- Bible
- Sunscreen
- Flashlight
- Water bottle
- Insect repellent
- A book or quiet activity for bunk time
- Supplies to write home (stationary, addressed envelopes, stamps)

### THINGS TO LEAVE AT HOME

- All electronic devices (cell phones, iPods, iPads, tablets, electronic games, smart watches, etc.)
- Alarm clocks, fans, etc. (each cabin has a fan)
- Cosmetics, hairdryers, etc.
- New or expensive clothing
- Food, gum and candy
- Over-the-counter medications such as Tylenol and Ibuprofen (The camp nurse will have these available on site)

**Please label your child's items  
clearly with first and last name.**

- *Thank you*

### ACCOUNT BALANCES

- All accounts must be **paid in full before arrival** on the opening day of the session.
- You may pay your balance before you arrive by using the return to pay feature through the [online registration system](#), calling camp with a credit card number, or mailing in a check to Camp.

### ARRIVAL AT CAMP: 9:30am – 10:45am

A "Getting Ready for Camp" email will be sent 7-10 days before the start of the session and will include our most updated arrival procedures. Please double check your statement of account to confirm the start date of your child's session. Our staggered check-in is from 9:30 to 10:45am. Checking in, parking, and camper health screening could take 20 to 30 minutes. **Please have your account paid and your health forms turned in ahead of time.** We have a strict lice and nit-free policy. We request that all campers be checked/treated for lice prior to arrival. (We partner with Remedy Lice Boutique in West Michigan for pre-camp screenings at a reduced price.)

### Drop off at Overnight Camp

- Parents/guardians are asked to arrive at staggered times alphabetically by last name:
 

<b>9:30 am</b>	<b>A-F</b>
<b>9:50 am</b>	<b>G-L</b>
<b>10:10 am</b>	<b>M-R</b>
<b>10:30 am</b>	<b>S-Z</b>
- If you arrive earlier than 9:30am, you should wait in your car in the front driveway until we open the gate. (Traffic is one way, and the back gate will be closed.)
- You will be greeted by the camp director and health screeners and directed where to unload your vehicle.
- A brief health screening of your child may include a non-touch temperature check and COVID-19 rapid test.
- Campers will receive their cabin assignments and meet counselors and staff.
- Camp staff will direct you on how to turn in medications to the nurse, drop off letters to your camper, and exit camp property.

### LOST and FOUND POLICY

- Items found during the session are brought to the dining area each day for claiming.
- At the end of the session, lost and found items are placed on cabin porches.
- Please call camp as soon as you realize you have a missing item. If we are able to locate the item(s), we will make arrangements with you for returning the item(s).
- Any unclaimed items will be held until the fall and then donated.

## LATE ARRIVALS/ABSENCES/EARLY DEPARTURES

We understand that occasionally a camper family may arrive late due to unforeseen circumstances. If you know you are running late, please call camp as soon as possible. If you anticipate arrival conflicts due to work schedules, please make plans for someone else to drop off your child or choose a different session.

Much happens in the first few hours of camp and regardless of your camper's comfort level with camp, there are multiple implications for late arrivals. Late arrivals due to health issues or family emergencies will be accommodated as best we can.

If a camper needs to leave camp for any reason, including symptoms related to COVID-19, camp staff will contact parents/guardians informing them of our policies based on each unique circumstance.

## HEALTH HISTORY FORMS AND MEDICATIONS

- Beginning in May, a link to complete an online health history form will be made available through your online registration login.
- All health history forms **must be completed prior to your child's arrival** at camp. If you registered online prior to May, you would receive an email notifying you when the online form is available. If you have any questions, please call the camp office at 616-874-7286.
- If there are any changes to be made to a submitted health form, please call the camp office to request that your form be reopened.
- All prescription medications, herbal supplements, and vitamins must be brought to camp in the original container from the pharmacy. The camper's name, prescribing physician's name, medication name and dosage should be clearly marked on the container.
- In accordance with state licensing rules, all camper medications, except rescue inhalers and EpiPens, will be stored in the Health Center.
- The Health Center is stocked with bandages, Tylenol/Ibuprofen, cough and cold remedies, and other over-the-counter medicines. It is not necessary to send these items along to camp.
- Parents/guardians will be contacted by our onsite registered nurse with health-related concerns that are important to share (ie, injury, illness, medication concerns, homesickness, behavioral concerns).
- Cabin counselors will check in with campers frequently to remind them of the importance of using sunscreen, showers and bug spray.

## CABINMATE REQUESTS

At Camp Roger, campers are grouped in cabins by gender and grade. Campers are welcome to request one to two cabinmates. As long as cabinmate requests are **within two grades of each other** (for example, 1<sup>st</sup> & 3<sup>rd</sup> or 4<sup>th</sup> & 6<sup>th</sup>), they will be placed in the same cabin. Cabinmates should request each other. Please be aware that the older child may be placed with younger campers. Because making new friends is an important goal at Camp Roger, we cannot necessarily honor requests of large groups of campers to be together. For campers who do not request cabinmates, we take care to assign them to cabins in which there are other campers who have not requested cabinmates as well.

## CAMPER STORE MONEY

A camper store account of \$5 per 4-Day session and \$10 per 6-Day session is recommended. These charges will automatically be added to your account when you register online.

The store account will be used by the camper during the session to purchase one candy per day, one special camp item (see below), postage, and postcards. Campers make their choices from their cabins each night. Campwear will be available to purchase at the end of your camper's session in our camp store (located in the Lodge).

**New for 2022 only**, overnight campers will receive one Camp Roger souvenir while at camp for their session! The money remaining in their account after getting candy, postage and postcards for the session will go toward funding the cost of the souvenir. Available items will be a hat, stickers, water bottle, journal/notebook, etc.

## CANCELLATION/REFUND POLICY

If for some reason your child cannot attend camp, please email the registrar at [krista@camproger.org](mailto:krista@camproger.org) or call the camp office at 616-874-7286. Prompt notification is appreciated and may allow for another camper to register. Cancellations made less than 14 days prior to the start of your child's session will result in the loss of the minimum \$100 deposit (exceptions for medical or COVID-related reasons, family emergencies, or death in the family). All other cancellations will result in a \$25 administrative fee. Any remaining payments will be refunded back to the credit card(s) used for deposits and/or payments. Sessions can be switched at no cost as openings allow.

## **KEEPING IN TOUCH WITH YOUR CAMPER**

There are multiple ways in which you can communicate to your camper while they are at Camp:

- **Bring a letter.** There will be a box at check in along the drive out of camp on opening day of the session. Feel free to drop off letters to your child ahead of time. Please include the camper's full name, cabin, and day to be delivered on. This will ensure that they will be received as sometimes letters will be delayed in the mail and arrive after your child has gone home. **We strongly encourage NOT mailing letters during 4-Day sessions for this reason.**
- **Send them an email.** Each day, emails are printed off before noon and handed out during after lunch during bunk time. We usually do not distribute emails on closing day of sessions. Use our online form at [CampRoger.org/email-camper](http://CampRoger.org/email-camper).
- **Fax a letter to your camper.** Our fax number is 616-874-5734. Please include the camper's first and last name and their cabin name if you know it.
- **Mail them a letter.** Please include the child's first and last name and their cabin name if you know it. Send to Camp Roger, 8356 Belding Rd, Rockford, MI 49341. Please send early in the session to ensure the camper will receive the mail while at camp.

Campers do not have access to computers or phones during their stay. The camp experience is designed to encourage and promote independence and an unplugged environment; therefore, phone calls are not typically permitted. Camp staff will be quick to call and inform parents/guardians of any concerns that might be important to share (COVID-19 symptoms, severe homesickness, injury, other illness, behavioral concerns). Staff will keep camper medical, health and personal information private from other campers and parents/guardians unless expressed permission is given.

You may send along stationery and stamps for your child to write you letters during their stay. **Please DO NOT send your child food/treats or packages during the session.** While these are fun for your child to get, packages can be disruptive in a cabin and cause problems amongst campers or include potential allergens.

**Photos and videos:** Follow us on Instagram and Facebook to see daily photos and video clips of your child's session. Go to [CampRoger.org/2022summerphotos](http://CampRoger.org/2022summerphotos) for a hub where you will find helpful links for each session's photo album, videos, and a link for camper email. While it is our goal to showcase a variety of the activities happening at camp, please understand that we are not able to photograph every camper each day of the session.

## **DEPARTURE FROM CAMP 11:15am-12:00pm**

Once again, please check your reminder email or statement of account to see when the last day of the session is.

## **Pick up at Overnight Camp**

- Camper pickup is from 11:15am to noon. If arriving before 11:15am, please wait behind the gate on the front drive until we open it.
- When the gate opens, please drive where directed and we will help you find your camper's cabin building.
- Campers will only be released to authorized persons based on names provided by the parent/guardian. Please call the camp office to add authorized names. If another authorized person is picking up your child, please share this procedural information with them.

## **QUESTIONS?**

Please visit our website at **CampRoger.org** for more information or give us a call.

No question is too small, and we love to serve our families each day. Thank you from all of us at Camp!

## **CAMP ROGER**

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